

**THE SCOTTISH EPISCOPAL CHURCH
DIOCESE OF GLASGOW AND GALLOWAY
HOLY TRINITY EPISCOPAL CHURCH
MOTHERWELL**

**ANNUAL ACCOUNTS AND REPORTS
FOR THE YEAR 1st OCTOBER 2018 – 30th SEPTEMBER 2019
Scottish Charity Registration SC023273
WITH AGENDA FOR THE ANNUAL MEETING
Sunday 1st DECEMBER 2019**

THE ANNUAL MEETING
Holy Trinity Episcopal Church, Motherwell
Charity Registered in Scotland SC023273
Sunday 1st December 2019
After Divine Service.

AGENDA

1. Welcome – The Convenor
2. Apologies for Absence. Note of attendance.
3. Minutes of the Annual Meeting **2nd December 2018** (attached)
4. Elections
 - (a) to elect a Vestry member from amongst the Constituent Members.
 - (b) the election of Lay Representative and Alternate Lay Representative
 - (c) the election of a People's Warden from the Constituent Members
5. To appoint an Independent Examiner of Accounts
6. To receive the Accounts (attached)
7. To receive the Report of the Vestry (attached)
 - (a) and the report of the Lay Representative;
 - (b) any updates on PVG and Safeguarding
8. To deal with any other competent business.
9. Close. The Grace.

**Holy Trinity Church, Motherwell in the United Diocese of Glasgow and Galloway of the Scottish
Episcopal Church (Scottish Charity Number: SC023273)**

Minutes of the Annual General Meeting held on 2nd December 2018

Present:	Rev. Richard Kilgour (Chair)	Grace Craig (Secretary)
	Ernie Holloway	Ken Kennedy (Treasurer)
	Hazel O'Hara	Jim O'Hara
	Olga Harding	John Wolseley
	Edward Lynch	Janet Wolseley
	Katharine Kilgour	Mary Park
	Betty Sargent	AJ Hodgekins
	Charlie Sargent	William Floyd
	Danny Craig	John Robison
	Chrissie Wilson	Margaret Lynch
	Phyllis Hands	Iris Holloway
	Eddie Cowan	Lesley Gilgunn

Apologies: Margaret Muscat, May Sanders, Marion McGowan, Dorothy Kennedy, Ian Wilkins and Margaret Thompson.

Adoption of 2017 A.G.M. Minutes:

Proposed by Betty Sargent

Seconded by Danny Craig

All present were in favour of said adoption of 2017 minutes.

Elections:

* There were no Vestry member nominations although there is a vacancy. The Rector pointed out that this position could be filled at a later date, and that we were fortunate that we were close to the maximum number of members already. *Lay Representative, Olga Harding, will continue in this role in order to follow the process of the appointment of the new Bishop, after which time she wishes to step down. She nominated Grace Craig to takeover the position as Lay Representative. This was formally proposed by Chrissy Wilson and seconded by Charlie Sargent. The position of Alternate Representative will continue to be filled by Charlie Sargent. * William Floyd was proposed by Katharine Kilgour to fill the role of People's Warden. This was seconded by Hazel O'Hara and William Floyd was duly elected. *The Rector notified the congregation present of his appointment of Jim O'Hara to the role of Rector's warden, as is his entitlement.

Those present then stood in Memory of Robert Sanders and Anne Johnston, who worshipped and served Holy Trinity in many roles during their lifetime. They are sadly missed by all.

Appointment of Independent Examiner The Treasurer informed all present that Ms. Jean Black was happy to continue undertaking this role on our behalf. Those present agreed unanimously that she should be asked to continue doing so.

Presentation of Accounts The Treasurer took those present through the accounts, highlighting the following;

**Holy Trinity Church, Motherwell in the United Diocese of Glasgow and Galloway of the Scottish
Episcopal Church (Scottish Charity Number: SC023273)**

Minutes of the Annual General Meeting held on 2nd December 2018

Income:

- Pledge giving is down and this needs attention going forward
- Open plate giving is up
- Gift Aid Tax rebate 2018 was lower but had been rejected.
John Wolseley has subsequently been approved as Gift Aid coordinator -10 days ago- and a rebate of £3972 approved.
- Investment Income. This includes the monies for the Access project; £10000 from Tunnocks, £1100 from Churches Together Fund and various other donations and fundraising amounts. A total of £17,757.53 thus far.
- St. Andrew's monthly contribution is now up from £300 during the interregnum to £1100. Ken has suggested a monthly increase to £1300 which is to be taken to their Vestry for consideration.
- St Andrew's were liable to pay 1/3rd of the Rector's removal expenses, and that they owe us £429 from last year.

Payments:

- Ken clarified the Stipend payments for the period from Feb.- Sept.'18, pointing out that we now liable to pay P.A.Y.E/N.I. contributions, Pension Fund contributions, Council tax and telephone bills.
- There had been a complete refurbishment of the Rectory before the Rector had moved in.
- Church heating costs. Ken has been in contact with the utility company and has obtained a refund on our heating and light payments. He has also negotiated a new contract which should deliver a £700 per annum saving.
- Ken had approached Sons of the Clergy to see if they would make any contribution towards removal expenses but his request was refused.
- Ken pointed out that **since** the Statement of the Accounts had been prepared monies had been transferred out of the N.L Municipal Bank account in order to pay for the installation of the 2 new lifts and the back ramp.

These accounts had been approved by the Vestry and were signed by both the Rector and Ken.

Ken went on to thank John and Janet Wolseley for their weekly help with the counting and to John for taking on the role of Stewardship Recorder. He expressed his thanks to the late Robert Sanders for all the work he had done in the Stewardship role and for helping him with the weekly banking.

The Rector and Grace Craig he thanked for fundraising coordination; and Danny Craig for his work as Access coordinator.

The Rector gave his thanks to Ken for all the work he does on behalf of Holy Trinity to keep such detailed and up-to-date accounts. He then asked the Annual Meeting to accept these accounts, which were- Proposed by Ernie Holloway and Seconded by Olga Harding

All present were in favour

Holy Trinity Church, Motherwell in the United Diocese of Glasgow and Galloway of the Scottish Episcopal Church (Scottish Charity Number: SC023273)

Minutes of the Annual General Meeting held on 2nd December 2018

Vestry Report:

The Rector highlighted one or two points from the report.

Richard took the opportunity to say, that since he and Katharine had arrived they have felt the warmth and generosity of our welcome and felt it a pleasure to be in our midst.

(a) Lay Representative's Report

'Over the year I have been to the Regional Council Meetings and the Synod – this year held in Kilmarnock. We are one of eight charges in the region of Lanarkshire, and meet for our meetings in one of our churches. We discuss issues very often given to us by the diocese and feed back the relevant information.

We report to each other about our church events – inviting each other and try to have a joint service or event over the year. We also get feedback from the Diocesan Council. Once again I find myself voting for a new bishop. Please think about me at this time.'**Olga Harding**

The Rector thanked Olga for all her work as Lay Representative throughout the many years she's done it on our behalf.

(b) P.V.G Coordinator's Report

Phyllis presented a 'Nil' report this year.

She has recently met with Anne Jones, who is the Diocesan Coordinator, and who has offered to come and speak to the Vestry at one of their meetings.

A.O.C.B

- Katharine explained that she had been trained in Godly play and that she had previous experience of it at St. Andrew's Cathedral. She gave an example of how this could be used to encourage children and families to become involved. She asked if the congregation would be interested in developing this. There followed a discussion which raised the following points; PVG Disclosure requirements, Money required, minimum number of adults needed, Storytelling approach, for children 2+ yrs, Equipment borrowing from Godly Play Scotland, when it takes place and whether it can be taken out-with the church for support.

Richard said that any commitment we made by adopting a Godly Play approach would need to be both sustainable and resourced. He said that the matter would be passed on to the Vestry to look further into.

- Ken raised the subject of the coldness in the church. A general discussion ensued which the Rector summarised as coming down to two issues : (1) the coldness of the church on a Sunday and (2) the cost of running the heating
- Katharine asked about the partition which used to be in the hall. Danny explained that this had been permanently removed when the old hall was closed as the doors were taking up too much space.

Ken thanked Richard for his Chairmanship of the AGM. The meeting closed with The Grace.

ANNUAL REPORT OF THE VESTRY 2018-19. Charity No.SC023273

The Vestry of Holy Trinity met on several occasions in the year October 2018-September 2019 to discharge their duties together with regard to the temporal affairs, general management and control of the charge. The Vestry committee included elected members, and ex officio members. The officers appointed by the Vestry included the Treasurer Mr Ken Kennedy and Secretary Mrs Grace Craig. Grace Craig resigned in September 2019. The convenor is the Rector. The People's Warden Willie Floyd and Rector's Warden Jim O'Hara were commissioned in December 2018.

The objects of the charity for the advancement of religion are met by the continued provision of acts of public worship at Holy Trinity on Wednesdays and Sundays, and pastoral offices with sacramental ministry to those at home, in hospital or in care. Our primary congregational activities are organised around the gathering for liturgical worship in word and sacrament. The leading of worship and sharing in aspects of the liturgy are well ordered and supported by able volunteers. The music and choir with leadership from the organist Mrs Betty Sargent provide for good sung services enhancing congregational life. In September 2019 Betty Sargent retired from her position as organist and the Vestry and congregation made recognition of her 40 years of dedicated service. Retired priest Fr. Andrew Duff continues to support our services. Joint services between the linked charges have been well supported. Activities under the control of the Vestry involved fund raising, matters regarding the property and buildings of the charge, finances, mission, Protection of Vulnerable Groups and stewardship. In vocations to ministry the Vestry are encouraging the inquiry and progression of Katharine Kilgour regarding exploration of Lay Reader Ministry.

Finances - The Vestry receive regular updates at their meetings from the Treasurer Mr Ken Kennedy on the cash flow situation for managing income and expenditure and investments. In this way the Vestry monitor the use of funds and make decisions about the best value for money and application of resources. Voluntary offerings and planned giving are made by members of the congregation to contribute to the church funds. The Treasurer has prepared full year accounts which have been approved by the Independent Examiner and adopted by the Vestry for presentation at the Annual meeting.

Achievements - The Vestry has continued to seek ways in developing partnerships and activities to meet our objective to better serve the community. In the last year the following activities have been delivered:

- Regular Facebook and Web platform publicity and Motherwell Times reports
- Completion of the building phase of the Community Access Project
- Extending and developing partnerships with Joe Wilson Table Tennis, Voluntary Action North Lanarkshire and the Active Schools network with North Lanarkshire Community Sports Hub.
- Increased use of the hall facilities with use of the hall for 5 sessions a week by January 2020
- From the summer to date over 40 after school table tennis sessions provided weekly
- Continued fund raising activities and events for general funds and for charitable giving
- The Vestry are in receipt of the Quinquennial Inspection Report of the buildings
- Inclusion of two youngsters with the choir this year. Both admitted to Communion in September

We had cause to share in celebrating the completion and commissioning of the building works for the access project with a special service on the first Sunday in September. The Lord Lieutenant Lady Susan Haughey made the official opening and we were joined by over 60 communicants on the day.

The Diocesan Festival of the Mother's Union was held at Holy Trinity in August. The Diocesan president and Diocesan Chaplain took part. A special presentation was made to Olga Harding for long service as a member of the Mother's Union at Holy Trinity.

In September 2019 Grace, and Danny Craig resigned their positions on the Vestry and indicated their intention to move to worship closer home. The historical association of the Craig family with Holy Trinity goes back many decades including that of Mrs Margaret Craig.

Plans for future activities - At the time of reporting, the Vestry are progressing the appointment of an organist. The Vestry also regards the funding deficit in the accounts to be of significant concern. Budget planning and stewardship appeals are to be considered for consideration of sharing our responsibilities for funding as best as possible going forwards. These challenges come at a time when our overall numbers are diminishing although we have one or two new members joining us. In September 2019, Resource Efficient Scotland provided an energy efficiency report for the buildings with several recommendations that provide for savings on heating bills and improving our carbon footprint.

Richard Kilgour. Eve of feast St Andrew. 2019

Lay Representative's Report 2018-2019

Lay Representative for 2018-2019 – Grace Craig (For purposes of Episcopal Election – Olga Harding served to March 2019) Alternate Lay Representative – Charlie Sargent

The Regional Council AGM was held on November 28th 2018 at Holy Trinity Motherwell. During the year the Council met to discuss the regular business agenda and receive reports e.g. from the Diocesan Council representatives including updates on purchase of premises for the new Diocesan Office, on MAP progress, and have presentations on different topics including from Cinnamon Network and Children & Ecology Talk from Maureen Russell TSSF (Development Team for Prayer & Spirituality). The congregation at Airdrie hosted a July social bbq for the region. The regional council requested all congregations to contribute £30 each to council funds. The MAP process has been halted in the diocese until the election of a new bishop.

Olga Harding continued as Lay Representative to attend Regional Council and participate in the Electoral Synod/Diocesan Synod meetings from November 2018 according Canon 4 until the conclusion of that particular round of elections/meetings in March 2019 which ended without an election. Following from that Grace Craig attended Diocesan Synod and meetings relating to the next electoral round until the most recent meeting of the Diocesan Synod in Paisley in July when Grace subsequently stood down from her position as Lay Representative as she was leaving the congregation. The election of a Bishop subsequently passed to the College of Bishops in Scotland. At the time of reporting we are awaiting further developments on the appointment of a bishop.

Richard Kilgour. Rector

CHARITY REFERENCE NUMBER — SC 023273
HOLY TRINITY SCOTTISH EPISCOPAL CHURCH. MOTHERWELL
ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2019

HOLY TRINITY SCOTTISH EPISCOPAL CHURCH**CHARITY REFERENCE NUMBER SC023273****CHARITY TRUSTEES — Members of the Vestry**

NAME	POSITION	STATUS	FROM YEAR
1. Rev R E Kilgour	RECTOR /CONVENOR	EX OFFICIO	2018
2. Olga Harding	LAY REPRESENTATIVE	EX OFFICIO	2018
3. Jim O'Hara	Rector's Warden	EX OFFICIO	2018-2019
4. Willie Floyd	People's Warden	EX OFFICIO	2018-2019
5. Ken Kennedy	Treasurer	EX OFFICIO	
6. Phyllis Hands	Secretary	EX OFFICIO	2019-2020
7. Charlie Sargent	Alternate Lay Rep.	1. CONSTITUENT	
8. Betty Sargent		2. CONSTITUENT	
9. Terry Lynch		3. CONSTITUENT	
10. Ernie Holloway		4. CONSTITUENT	
11. Chrissie Wilson		5. CONSTITUENT	2017-2018
12. John Wolseley		6. CONSTITUENT	
13. May Sanders		7. CONSTITUENT	
14. Grace Craig	RESIGNED Sept.2019	8. CONSTITUENT	VACANCY
15. Danny Craig	RESIGNED Sept.2019	9. CONSTITUENT	VACANCY

INDEPENDENT EXAMINER

Ms Jean Black
11 Springhall Court
Rutherglen
Glasgow G73 SNN

BANKERS

1. Bank of Scotland
32 Brandon Parade South
Motherwell ML1 1UW

2. North Lanarkshire Municipal Bank
Scott Street
Motherwell

CHURCH ADDRESS/ PRINCIPAL OFFICE

Crawford Street
Motherwell
ML1 3AD

HOLY TRINITY SCOTTISH EPISCOPAL CHURCH

REPORT YEAR ENDED 30 SEPTEMBER 2019

The members of the Vestry present their annual report together with the financial statements for the year ended 30th September 2019 at the General Meeting held on 1st December 2019.

Structure and governance

In terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities (Scotland) Regulations 2006, the Vestry reports to the congregation as follows:

1. Holy Trinity Episcopal Church, Motherwell is a registered Scottish Charity (SC023273)
2. It is a member of the Diocese of Glasgow and Galloway of the Scottish Episcopal Church
3. The superior authority is the Bishop of Glasgow and Galloway (exercised in 2018-2019 by the interim Bishop – Most Rev Mark Strange, Primus and Bishop Moray, Ross and Caithness)
4. All of its affairs are governed by the Vestry

Appointment of Vestry Members

Vestry Members are elected or appointed by Annual General Meeting established by constitution and under the Canon Law of the Scottish Episcopal Church. There is no formal induction programme but ongoing guidance is given to ensure that Vestry members are familiar with the Church's values, aims and responsibilities as the designated trustees of a charity.

Administrative Structure

It is the duty of the Vestry to manage the temporal affairs of the congregation with responsibility to keep the fabric and property of the church and other buildings in good working order and to look after the finances of the church.

Statement of Risk

The Vestry keeps under review the major risks to which the Church is exposed and has established procedures to mitigate any risks identified.

Charitable Objectives and Activities

The Church's principal activities include provision of acts of public worship in sacrament and prayer, Christian education, charitable work and fund raising for local, national and international needs, social meetings of diverse groups.

Volunteers

The Vestry is grateful for the time freely given by a large number of volunteers, without whom many of the activities would be unable to operate.

Achievements and performance

The Church continues to make limited facilities available for us and provide access and worship for the whole community

Reserves

The Vestry has adopted a policy of trying to maintain a level of unrestricted reserves such that, in the event of a significant drop in income, the church would be able to maintain its current level of activities for a reasonable period until replacement funding is obtained.

Statement of the Vestry Member's Responsibilities

The members of the Vestry must prepare financial statements, which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Vestry are responsible for keeping proper accounting records, which, on request, must reflect the current financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

**HOLY TRINITY SCOTTISH EPISCOPAL CHURCH
MOTHERWELL**

**RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 30 SEPTEMBER 2019**

Receipts		2019 £	2018 £
	Notes		
Donations received			
Voluntary Income:			
Pledged giving		17,124.00	16,568.60
Open plate		1,509.55	2,328.06
Bronze collection		105.28	236.12
Tax reclaimed (Gift Aid)		9,592.80	1,760.50
Personal donations		238.40	253.86
Legacies		0.00	0.00
Weddings/Funerals/Baptisms		80.00	70.00
Festival Collections	3	395.00	532.75
Receipts from investments other than land & buildings			
Investment income (SEC Unit Trust Pool)	9	2,019.65	1,910.48
North Lanarkshire Municipal Bank interest		182.73	205.54
Gross receipts from other charitable activities			
Contributions for use of premises		1,396.00	1,168.00
Members' fund raising activities		0.00	435.90
Donations from organisations		0.00	101.35
Memorial tree, magazine box & books		63.05	30.35
50/50 Club	10	281.00	0.00
Votive candles		194.00	212.84
Sunday & Wednesday coffee		1,291.66	1,282.28
Lent Appeal		378.03	148.66
PoppyScotland box		0.00	0.00
Grants received			
Diocesan grants /rectory & church maintenance, etc	5	0.00	0.00
Stipend augmentation/travel		0.00	0.00
Access Project	10	37,677.46	17,757.53
Contribution from St Andrew's (monthly payments removal expenses)	7	13,629.19 0.00	8,600.00 470.00
Refunds from utility companies	11	642.48	3,132.36
Bishop's Retirement Presentation	8	15.00	200.00
Total receipts		<u>86,815.28</u>	<u>57,405.18</u>

Payments		£	£
Payments for charitable activities			
Stipend	4	21,373.44	13,694.14
Deputising Fees		291.00	485.50
Travel Expenses		710.50	823.95
PAYE/NICs		4,965.32	2,732.63
Pension Fund contributions		8,481.51	5,377.89
Council Tax		2,979.60	1,794.93
Telephone/Postage		216.00	295.50
Diocesan Quota		4,122.40	4,674.80
Insurances			
Church, Vestry & Hall		2,031.29	1,947.93
Rectorry		970.20	926.56
Security system		238.00	190.49
Fire extinguishers		0.00	97.50
Maintenance	5		
Church		2,337.69	2,338.32
Rectorry		1,937.67	29,736.99
Heating/Light/Water	5		
Church		3,507.74	11,479.00
Rectorry		0.00	766.00
Administrative expenses			
Altar Requisites		517.69	298.61
Literature		0.00	0.00
Stationery		27.50	116.23
Photocopier		136.31	49.58
Pledge envelopes		127.06	111.71
Other expenses			
Presentations Donations/Gratuities	8	415.00	150.00
Lent Appeal		378.03	438.40
PoppyScotland	8	31.80	0.00
Miscellaneous items	6	69.00	73.35
Church Times advertising		0.00	0.00
Rector's removal expenses		0.00	1,410.00
Rector's Institution		0.00	38.00
Access Project	10	52,531.10	1,182.00
Grants paid		0.00	392.75
St Andrew's (overpayment refund)	7	0.00	1,230.19
Governance costs			
Independent Examiner's fee		0.00	0.00
Total payments		<u>108,395.85</u>	<u>82,852.95</u>
Deficit/Surplus for year		<u>(21,580.57)</u>	<u>(25,447.77)</u>

**HOLY TRINITY SCOTTISH EPISCOPAL CHURCH
MOTHERWELL**

**STATEMENT OF BALANCES
AS AT 30 SEPTEMBER 2019**

	2019 £	2018 £
GENERAL FUND		
Bank and cash in hand		
Opening balances		
N L Municipal Bank	56,053.47	84,847.93
Bank of Scotland	<u>10,760.05</u>	<u>7,413.36</u>
	66,813.52	92,261.29
Deficit/Surplus for year	<u>(21,580.57)</u>	<u>(25,447.77)</u>
Closing balances		
N L Municipal Bank	36,326.20	56,053.47
Bank of Scotland	<u>8,996.75</u>	<u>10,760.05</u>
	<u>45,232.95</u>	<u>66,813.52</u>
INVESTMENTS		
Scottish Episcopal Church Unit Trust Pool (3,639 units)		
Market value at start of year	71,078.04	63,844.44
Unrealised gain/loss	<u>3,251.08</u>	<u>7,233.60</u>
Market value at end of year	<u>74,329.12</u>	<u>71,078.04</u>
TOTAL FUNDS	<u>119,562.07</u>	<u>137,891.56</u>

All funds are unrestricted

Approved by the Vestry on 26 November 2019 and signed on their behalf:

K D Kennedy

**K D Kennedy
Treasurer**

Rev R E Kilgour

**Rev R E Kilgour
Rector/Chairman**

HOLY TRINITY SCOTTISH EPISCOPAL CHURCH, MOTHERWELL
NOTES TO ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2019

1. Accounting Policies

The preparation of the accounts has been on a receipts and payments basis. They consist of a summary of money received and paid via the bank and in cash by the Church during the financial year, along with a statement of balances. No allowance has been made for any expenses incurred but not yet paid at the year end.

2. Funds

There are no restricted funds. The General Fund supports the work of the Church as well as funding property repair and maintenance.

3. Special Collection

During the year, the church held one special collection, the Bishop's Lent Appeal, which amounted to £378.03 and is an in/out transaction. The Festival Collections figure of £395.00 refers to the amount raised by the Harvest, Christmas and Easter collections and which was allocated to Church funds.

4. Trustee Expenses

None of the elected Vestry members received any remuneration or expenses relating to their position as Vestry members: our Rector who is the only employee receives a stipend plus expenses. Deputising Fees for visiting clergy taking services as holiday cover are also included among the items of expenditure. Their travelling expenses form part of the total figure for that item.

5. Property

a) The church, vestry and rectory are not shown in the Statement of Balances as the Vestry believes it is not possible to put a material value on them. The total valuation of the buildings for insurance purposes is £6,225,617, consisting of £5,408,000 for the church & communicating vestry hall plus contents, and £817,617 for the rectory plus contents.

b) Expenses incurred in the operation, repair and maintenance of the properties are as indicated below:

Church Heat & Light	£3,507.74
Church Maintenance	2,337.69
Rectory Maintenance	<u>1,937.67</u>
Total	<u>£7,783.10</u>

Our new energy supplier, British Gas, to whom we moved on 1 April 2019, bills us on a three-monthly basis and the Heat & Light figure refers to the three months to end-June. We had not at the end of the financial year been billed for the three months to end-September and these will be included in next year's accounts so the actual expenditure figure for Heat & Light will be greater than that shown.

c) There were no grants received during the current year from the Diocesan funds of the Scottish Episcopal Church towards the maintenance costs of these properties.

6. Miscellaneous Expenditure

The item of miscellaneous expenditure was as follows:

NL Council Lottery Licence	£20.00
Dedication Service expenses	<u>49.00</u>
	<u>£69.00</u>

7. Linked Charge

Holy Trinity is a linked charge with St Andrew's, Wishaw, and the normal arrangement is that our congregation is responsible for two thirds of clergy, rectory and certain other associated administration costs. To meet their share of the costs, St Andrew's during the financial year 2018/19 contributed a total of £13,629.19 against the calculated amount due of £14,054.41 and they will be requested to pay the balance of £425.22 which will appear in next year's accounts.

8. Presentations/Donations/Gratuities

A charitable donation of £31.80 was made to Poppy Scotland, a contribution of £215.00 to the retiring Bishop's presentation, £100.00 to the presentation for the retiring Dean and a presentation of a Christmas box valued at £100.00 was also donated.

9. Investments

In addition to the income of £2,019.65 generated by them during this financial year, the funds originally invested during 2015 in the Scottish Episcopal Church Unit Trust Pool have shown a further unrealised gain of ££3,251.08 during the current financial year and their market value at 30 September 2019 stood at £74,329.12.

10. Access Project

We have been involved in a project to provide access ramps to the external entrances of the church and vestry hall as well as for the installation of lifts to provide better access between church and hall and within the hall area in order to improve the facilities both for our own members and also for the wider community. Fund raising both from external sources as well as by events and contributions within the congregational membership had realised £17,757.53 by the close of the last financial year and a further £37,677.46 was realised from all sources during the current year, making an overall total of £55,434.99. Total expenditure on the Access Project over the two years amounted to £53,713.10. Monies contributed to the 50/50 club were also allocated to the project until its completion from which date they were again recorded as a separate item.

11. Refunds from utilities

This item of £642.48 consists of a refund from Dual Energy when we changed supplier to British Gas.

**INDEPENDENT EXAMINER'S REPORT
TO THE VESTRY OF HOLY TRINITY SCOTTISH EPISCOPAL CHURCH, MOTHERWELL
FOR THE YEAR ENDED 30 SEPTEMBER 2019**

I report on the accounts of the charity for the year ended 30 September 2019 which are set out on pages 5 to 9.

Respective responsibilities of Vestry Members and Examiner

The Church's Vestry members, who are the Trustees, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The Church's members of the vestry consider that the audit requirement of Regulation 10 (1) (d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in such an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Ms Jean M Black
11 Springhall Court
Rutherglen
Glasgow G73 5NN**

12 November 2019